

Co-production Policy – Easy Read

	<p>This policy is about how everyone in KeyRing, including Members, can work together to develop KeyRing.</p> <p>This is called 'Co-Production'.</p> <p>Co-Production is a way of working where everyone involved in a service works together to make it happen.</p>
	<p>To help us do this well we have joined a project called Making It Real.</p> <p>Making It Real has lots of information and ideas about how organisations can do Co-Production well.</p>
	<p>These ideas fit well with KeyRing's values.</p> <p>We believe that:</p> <ul style="list-style-type: none"> • We should always look at what a person is good at • People's own experience is really important (for example their experience of social care) • People with similar experiences can support each other really well • It is more important to help people and communities do things for themselves than to do it for them <p>These ideas go well with Co-Production.</p>
	<p>What we want to do</p>
	<p>Local Co-Production</p> <p>In local teams everyone will be involved in:</p> <ul style="list-style-type: none"> • Deciding how the service works • Quality checking • Contributing to local policies • Choosing new staff and volunteers • Deciding what activities they do as a group, like organising trips, fundraising, or workshops
	<p>National Co-Production</p> <p>We will have groups that anyone can join if they are interested. They will be:</p>



Strategy

This group will look at what KeyRing is doing and report to the Board.



Research and Innovation

This group will look at new ideas for KeyRing.



Quality

This group will look at the Member Satisfaction Survey and KeyCheckers (Experts by experience who check on KeyRing services).

Members will also be able to take part in:



- KeyRing's social media



- Promoting KeyRing's way of working



- Campaigning in their communities



- Community Organising training

KeyRing News

KEYRING NEWS IS PUBLISHED BY KEYRING MEMBERS / WINTER 2019 / EDITION 55



- The KeyRing Newspaper



Choosing Trustees

Trustees are chosen by the Board Appointment Panel. There will always be Members on this panel.

There are also two places on the Board of Trustees for people with lived experience of using services.



How we will work with Members

- Give training and support
- Make sure information is accessible
- Offer different ways for Members to get involved in Co-Production and check on what we are doing
- Encourage Members to support each other with activities and travel
- Make sure Members can share their stories



How we will work with staff

- Give training, support and information
- Give them enough time



Payment

We will pay for any expenses for Members and volunteers. We will also look for paid roles for people with lived experience of using services.



We will look at this policy every 3 years.